



It is essential to know and be clear about the operation of the show fair grounds of PLAZA MAYOR MEDELLIN, where AMWC LATIN AMERICA Conference will take place next November 17-19, 2022. The venue is a special permanent free trade zone, enabling participation of companies and people from abroad with the possibility to exhibit their products without conducting any customs procedures.

For a maximum performance during the congress, it is essential to bear in mind requirements that may be in place for each item you bring, and timelines being required for this procedure.

Options and timelines for each modality are set below:

- **Entrance of Advertising Material only:** for this procedure, items should be accompanied by a commercial invoice not exceeding USD 1,000; said procedure is reported to DIAN and it may be conducted until the day before the beginning of the congress. As to shipping, the customer may bring it as luggage and report it upon entering; likewise, we may ship it from its origin place.
- **Entrance of Merchandise along with Advertising Material:** in this case, it is provided that advertising material and merchandise should come in two (2) different invoices, taking into account that samples can't exceed USD 1,000. Merchandise entering the congress should leave in the same condition, this process should be carried out not later than three (3) days before the beginning of the event since there may be inspections carried out by DIAN or INVIMA. For international shipping, it is advisable to use a freight forwarder to assure compliance with requirements established by relevant authorities.
- **Merchandise meant to enter the country:** For this process, with due anticipation you should provide us with details of the merchandise to make sure that it may undergo the relevant process to enter the country (Colombia). All of that, in order to check along with relevant customs authorities (DIAN) and Health Care (INVIMA) if there is any restriction in place; it is important to know that in case of requiring any registry, there are procedures that may take between 2 and 6 months. For shipping purposes, it is required to rely on a Cargo and Customs Agent in Colombia; in addition, relying on a company legally incorporated in the country to conduct the process to enter the merchandise.

### IMPORTANT:

We must inform you that there is an option to bring the goods to the event by courier FEDEX, DHL or TNT but you have to keep in mind the follow information to avoid any trouble, here are the conditions:

- Cargo value no more than USD1.000.
- The max. Weight allowed is 50 kgs.
- No more than 6 units per reference.





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In case that you exceed any of these conditions, the customs will change the shipment to an ordinary import process and ask us to clear the goods, if you want to handle this shipment by your own, the event and neither the customs agencies will assume any responsibility.

For us, as a company appointed to conduct the integral handling of the entry and departure logistics of the AMWC LATIN AMERICA Congress, it is very important to know the needs of each participant, to provide them with tailored solutions and thus, enabling their successful participation.

Please bear in mind that there are different freight transit times depending on the origin of the merchandise, if it is for air handling, we should rely on periods lasting about 6 - 7 days, and we directly coordinate document handling with our agents in the origin place. To make sure they are well recorded, there must be a liable company in Colombia, and in this case, the company Forimpex would be liable to the entity in charge of organizing the event.

Please bear in mind.

Best Regards,



**FORIMPEX**  
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